



Travel Information Council
1500 Liberty St. SE, Suite 150
Salem, OR 97302

MINUTES
Rest Area Committee Meeting
April 6, 2023
Virtual Meeting

Members Participating: Mike Card; David Warren; Ed Washington

Excused: Matt Preston; Valerie Wilson

TIC Staff Participating: Elizabeth Boxall; Heather Swanson; Michelle Roth; Heather Peck

The meeting was called to order by Chair Card at 9:58 a.m.

Roll Call: Committee members and staff were present.

Approval of the Minutes:

Washington made a motion to approve the February 8, 2023 minutes as submitted. Warren seconded. 3-0 vote.

Rest Area Capital Projects & Other Projects:

- **Current and Available Funding & Commitments:** Roth reviewed the rest area capital projects report for October and November. Roth pointed out that a column with the estimated completion date and any possible insurance proceeds for each project was added. Roth explained that the finance department is working hard to bring financial statements up to date. At the end of November, there was an estimated \$4,688,391.49 in remaining costs on current projects. There was \$3,861,396.74 in remaining capital funds available for planned projects that had not yet started. Card asked to include the planned projects for the remaining capital funds. Card stated that with current funding priority two and three projects cannot currently be addressed, and information is needed on how the remaining priority one projects are being prioritized. The committee's conversation then expanded to taking an overall look at all remaining projects, approved or not, and developing a working plan and timeline for all remaining capital funds. Peck updated the committee on current work with consultants on the currently approved ADA Companion Restroom Projects. This includes dividing the current Memaloose project into two parts, separating the building construction and pavement work, so the pavement work can be completed as soon as this summer. The committee then discussed the requirements of the ADA components and ADA companion restroom requirements under the original ODOT settlement.
- **Priority One ADA Companion Restroom Projects Update:** Peck said The Maples project is about 30% complete. Originally, the pavement was scheduled for late March, but weather conditions prohibited the work from being done. The contractor scheduled 30 days out, to be completed in the first week of May. The completion in May depends on if a permit for ODOT can be obtained in that timeline. Work continues on the building construction. Peck was able to find a \$15,000 savings by removing unneeded tiles. Peck said they Knife River is the general contractor managing the paving of the parking lot. Peck said she is very happy with the work done by Knife River and estimates the project will be completed early if the weather cooperates.

Peck said she has tried to meet with Geotech twice for a site visit at Sunset, but the rest area is

still covered in snow. The project will be unable to move forward until she can get eyes on the location with the contractor. Peck still estimates that the Sunset project can be completed by the end of Summer.

Peck said she is working with the contractors to try and figure out why the Baker Valley, Deadman Pass, and Charles Reynolds projects have been stalled and how those projects can move forward as soon as possible. Peck said she is still working to come up to speed and has a meeting scheduled next week to meet with the contractors. Card asked for the rest area committee to be provided with a status report of projects and Peck stated she had planned to provide one soon.

Peck updated the committee on her meeting with ODOT and the consultant hired to put together a proposal for a grant to improve truck parking on I-5. The committee then discussed possible truck parking options and other grants. Card asked staff to provide a list of rest areas where truck parking could potentially be expanded. The committee then discussed ODOT's current funding status and the possibility of other future funding options.

Performance Measures:

- **Rest Area Performance Measures:** Swanson shared the status of the rest areas' current performance measures as they stand with almost a year's work of data. The five measures include DEQ monitoring and testing, water quality monitoring and testing, operating supply cost per visitor, TIC staff responsiveness to Opiniator alerts 2022. Swanson asked for committee member feedback on the provided report. Card thanked Swanson for a great report and asked that the report include scores over time so any trends can be established, especially for Opiniator data.

Adjournment: The meeting adjourned at 10:58 a.m.

Next Meeting: A virtual meeting is scheduled for Thursday, June 1, 2023, at 10:00 a.m.