



Travel Information Council

1500 Liberty Street SE, Suite 150
Salem, Oregon 97302

MINUTES

Rest Area Committee

Telephonic Meeting

August 5, 2021

Members Participating:

Mike Card, Valerie Warren; Ed Washington

Excused: Susan Steward

TIC Staff Participating:

Jim Denno; Daphnee Legarza; Heather Swanson; Jessica Carbone; Diane Welter

The meeting was called to order by Card at 10:02 a.m., at the TIC offices in Salem, OR.

Roll Call: Card, Warren, and Washington were present by phone. Staff were present in the office.

Approval of the Minutes: Washington made a motion to approve the June 3, 2021, minutes as submitted. Warren seconded. The motion carried.

Business Meeting:

Rest Area Capital Projects & Other Projects:

- **Current Available Funding & Commitments** – Welter said there are currently several construction projects in progress. There is \$55,650 in unplanned capital funds.
- **ADA Companion Restroom Project Updates:**
 - The Maples and Memaloose:** Legarza said that this project group is currently under design and all the fieldwork is completed. For the Memaloose project, the Wasco County permitting process is quite an in-depth process and could take an extended amount of time. Legarza is hoping to receive plans that are 70% complete by the end of August to begin the permit process. The Maples project is permitted in Marion County, and she expects the permit process to take a usual amount of time. Construction is planned to begin next spring.

Deadman, Baker Valley, and Charles Reynolds: Legarza said that surveying is being scheduled for these rest areas and the design work will begin soon. She will begin checking in with the counties later this month on the permit process. Once there is enough information available, she will submit it to SHPO to find out any archaeological needs to be included in the construction costs.

- **Sunset Springs Pavement Project Update:** Legarza said things are off to a quick start. All the fieldwork is completed. The first set of plans will be available for review this month. Because of the length of time needed for the bidding process, and the cold weather Sunset Springs gets, the project may not take place until next

spring.

- **Santiam Restroom Interior Remodel – ADA Upgrades:** Legarza presented the only priority one remodel project. Both the north and southbound secondary restroom facilities at Santiam will be upgraded to meet current ADA standards. The existing secondary restroom stall widths do not meet current ADA requirements. Additional work included in the project is installing new wall-hung toilets, reinstall wall-hung urinals, new partitions, installing a non-slip floor coating, upgrading piping in the pipe chase, and adding water filters. The project will also include replacing existing water heaters and pressure tanks, sinks with a multi-station sink, wall tile, and doors with locking hardware. This project will be completed by staff and is estimated to take three months during the slower winter period. Staff asked the committee to recommend the approval of \$110,000 to complete the ADA upgrades to both restroom facilities to Council.

Warren made a motion to approve the recommendation of \$110,000 to upgrade both northbound and southbound secondary restroom facilities to meet current ADA standards at the Santiam Rest Area. Washington seconded. The motion carried.

Other Business:

Performance Measures:

- **Status of Performance Measures/ Rest Area Inspections:** Legarza said that all the rest area field inspections have been completed for 2021. The inspections were successful and insightful. Management and Supervisors will be holding a meeting soon to discuss new performance measures. After this discussion, the new performance measures recommendation will be brought before the committee.

Other Business:

Card informed the committee there is a meeting to discuss the redevelopment of Government Camp on Oct. 6, 2021. Legarza will be attending the meeting.

Adjournment:

Meeting adjourned: 10:51 a.m.

Next Meeting: Thursday, October 7, 2021, at 10:00 a.m. Telephonic Meeting.