



Travel Information Council

1500 Liberty Street SE, Suite 150
Salem, Oregon 97302

MINUTES

Rest Area
Committee

Zoom Meeting

November 4, 2021

Members Participating:

Mike Card, Valerie Warren; Ed Washington

Excused: Susan Steward

TIC Staff Participating:

Jim Denno; Daphnee Legarza; Jessica Carbone; Diane Welter

The meeting was called to order by Card at 10:02 a.m., at the TIC offices in Salem, OR.

Roll Call: Card, Warren, and Washington were present by phone. Staff were present in the office.

Approval of the Minutes: Washington made a motion to approve the August 5, 2021, minutes as submitted. Warren seconded. The motion carried.

Business Meeting:

Rest Area Capital Projects & Other Projects:

- **Current Available Funding & Commitments** – Welter said the funding from ODOT was received July 1. As of July 30, 2021, there is \$5.7 million in cash. There are currently several construction projects in progress. There is \$494,000 in unplanned funds.
- **ADA Companion Restroom Project Updates:**

The Maples and Memaloose: Legarza said the drawings for The Maples have been received and are currently being reviewed. Submittals have been made to ODOT and SHPO. The submittal will be made to Marion County when the structural calculations are included in the plan. The Memaloose plans were requested earlier, due to the WASCO County permitting process being quite an in-depth process and could take an extended amount of time. Those plans have been submitted and some feedback has already been received. They have requested a historical and cultural reconnaissance survey of the area. These surveys need to be completed before the permits can be issued.

Deadman, Baker Valley, and Charles Reynolds: Legarza said that 50% plans for these projects were received yesterday. Staff will begin reviewing these plans as well as submitting them to SHPO and ODOT.
- **Sunset Springs Pavement Project Update:** Legarza said the drawings and specifications are 99% complete. Some final comments have been submitted. The staff is working on creating a front-end boilerplate to submit with the bidding package. The next pavement window for pavement work to begin will be next spring.

- **Sunset Springs Water Line Repair:** Legarza gave a summary of the reason for the repair and the difficulties encountered in the process. The water line repair crew informed staff that there was a 12" existing pavement section on the portion of Highway 26, while the highway pavement sections are typically around 6". Also, due to a crash fatality that closed the highway for approximately four hours on the day that the pavement crew was scheduled to complete the repairs, they had no other option but to wait out the delay and complete the work once the highway opened back up. The estimated overall costs for the waterline and pavement repairs were \$40,000. Staff requests an increase of \$1,500 to the originally approved amount of \$40,000 for a total of \$41,500 to complete the project.

Warren made a motion to recommend the approval of an additional \$1,500 for the repair of a broken water line located along Highway 26 between the spring and Sunset Springs Rest Area, for a total of \$41,500 to Council. Washington seconded. The motion carried.

Other Business:

Performance Measures:

- **Status of Performance Measures/ Rest Area Inspections:** Legarza said that options for performance measures will be brought to the Supervisors for discussion and brainstorming at their next meeting in December. The plan is to bring possible measures before the committee in February.

Other Business:

Adjournment:

Meeting adjourned: 10:34 a.m.

Next Meeting: Thursday, December 2, 2021, at 10:00 a.m. Zoom Meeting