



Travel Information Council

1500 Liberty Street SE, Suite 150
Salem, Oregon 97302

MINUTES

Rest Area Committee

Telephonic Meeting

April 8, 2021

Members Participating:

Mike Card, Mike Marsh, Valerie Warren; Ed Washington

Excused:

Susan Steward

TIC Staff Participating:

Jim Denno; Daphnee Legarza; Heather Swanson; Jessica Carbone; Diane Welter

The meeting was called to order by Card at 10:00 a.m., at the TIC offices in Salem, OR.

Roll Call: Card, Marsh, Warren, and Washington were present by phone. All other staff were present in the office.

Approval of the Minutes: Marsh proposed minor grammatical corrections. Washington made a motion to approve the February 11, 2021 minutes as corrected. Marsh seconded. The motion carried.

Business Meeting:

Rest Area Capital Projects & Other Projects:

- **Current Available Funding & Commitments** – Welter said at the last meeting there was \$18,000 in unplanned capital funds. As projects start and get completed, sometimes under budget, that number fluctuates. At the end of February, there was \$88. This shows that we are able to use and budget the funds available. There may be changes due to changes in timing, scope and the estimated cost may vary. In February and March, nearly \$900,000 were expended. Other projects are moving along and as planned. Marsh reminded the committee that there is an emergency account and projects, and funds can be moved around when needed.
- **French Prairie Pavement Project Update:** Legarza said North Santiam paving has completed all the concrete work for the ADA ramps and the concrete and asphalt work for the truck parking areas. Striping for truck parking lots should be completed by the end of the week. There was a small delay in completing the striping as staff work with ODOT and a team from OSU developing truck parking standards related to ADA striping.
- **Oak Grove Auxiliary Restroom Upgrade Project Update:** Legarza said this project is going well. It has a completion date of early May and is currently under budget. Most of the work has been accomplished. Currently work is being done within the pipe chase.
- **Priority One ADA Companion Restroom Projects:** Legarza said negotiation has begun with engineers on several of our ADA building projects. The first ADA project grouping is Memaloose and The Maples. Memaloose's eastbound truck parking area was assessed as “very poor” and westbound truck parking area as “serious”, which is

one step above failed. Negotiation is complete with Kittelson and Associates to provide design services for restroom facility expansions, pavement rehabilitation, concrete site work, and ADA sidewalk ramp upgrades. The scope of the proposed design services includes an in-depth evaluation of pavement rehabilitation options, surveying of existing improvements, developing plans and specifications for restroom facility additions, pavement and site improvements, ADA sidewalk upgrades, and bidding support. The overall cost for the design services for this project is \$149,962. There are sufficient funds available for the work. The committee discussed how these, and the other priority one rest areas projects were defined using the project matrix.

Marsh made a motion to recommend approval of the expense of \$149,962 for Kittelson & Associates to provide design services for The Maples and Memaloose Rest Areas to Council. Warren seconded. The motion carried.

Legarza said that staff has negotiated with CK3, LLC to provide design services at the priority one grouping of Deadman Pass, Baker Valley, and Charles Reynolds Rest Areas. Charles Reynolds' east and westbound parking areas and drives were rated "very poor". The majority of Baker Valley Rest Area's eastbound pavement is classified as "poor" or "very poor". The improvements for this project include restroom facility expansions, pavement rehabilitation, concrete site work, and ADA sidewalk ramp upgrades. The scope of the proposed design services includes an in-depth evaluation of pavement rehabilitation options, surveying of existing improvements, developing plans and specifications for restroom facility additions, pavement and site improvements, ADA sidewalk upgrades, and bidding support. The overall cost for the design services for this project is \$168,360. There are sufficient funds available for the work. The committee discussed how these, and the other priority one rest areas projects were defined using the project matrix. Washington asked when the last time major improvements were needed at these rest areas. Legarza said that flooding caused emergency repairs to a sewer line at Charles Reynolds, but there has been no major work on the pavement. Card asked if there was funding to see the projects through to completion. Legarza said yes, that only priority one projects which have the current funding to complete are being discussed at this time. Two more priority one projects have been put on hold until funding is certain. Denno said that all construction costs and expenses are tracked on the Capital Construction spreadsheet completed by Welter. Rising construction costs will require projects to be monitored and possibly other projects will have to be delayed.

Washington made a motion to recommend approval of the expense of \$168,360 for CK3, LLC to provide design services for Deadman Pass, Baker Valley, and Charles Reynolds Rest Areas to Council. Warren seconded. The motion carried.

- **Sunset Springs Pavement Project Update:** Legarza said that staff has been in negotiation with GeoDesign, Inc an NV5 company to provide pavement rehabilitation design services at Sunset Springs Rest Area. The recently completed pavement assessment classified a significant area of the back driveway adjacent to the car parking lot as "poor". Since the study, severe weather has caused increased deterioration of the pavement. Another impact to the existing pavement at Sunset Springs is Freightliner Corporation out of Portland test drives fully loaded trucks on westbound US-26, utilizing the rest area as a turnaround. The scope of the proposed design service includes an in-depth evaluation of the pavement rehabilitation options, surveying of existing improvements, developing plans and specifications for pavement and ADA sidewalk ramp upgrades, and bidding support. The estimated overall cost for design services for this project is \$85,800.

Marsh made a motion to recommend approval of the expense of \$85,800 for GeoDesign, Inc. and NV5 company to provide pavement rehabilitation design services at Sunset Springs Rest Area. Washington seconded. The motion carried.

Other Business:

- **Cabin Creek Sewer Line Relocation:** Legarza said that the existing sewer line for Cabin Creek Rest Area runs approximately three miles to the City of Oakland. A portion of this sewer line is attached to a Douglas County bridge structure that is going to be relocated and rebuilt. Douglas County has contracted with ODOT for the

design work. ODOT has offered to design our sewer line relocation. The estimated overall costs for ODOT to design the new sewer line is \$70,000. Legarza clarified that the \$70,000 is just for design costs. Construction costs would come later.

Washington made a motion to recommend approval of the expense of \$70,000 for ODOT to provide design services for the relocation of the Cabin Creek sewer line. Marsh seconded. The motion carried.

Performance Measures:

- **Status of Performance Measures/ Rest Area Inspections:** Legarza said that rest area inspections have been scheduled for May. By then Shawn White, the Rest Area Field Manager, will be completed with the Oak Grove auxiliary restroom renovations and will be able to begin inspections.

Other Business:

Government Camp Update: Denno said that over the next couple of years, regular monthly or bimonthly meetings to discuss the redevelopment of the Government Camp area will be scheduled. The meetings will include many stakeholders and deal with many topics including the location of the rest area, the need for public restrooms in the city of Government Camp, transportation issues, placement of a transit hub as well as other topics.

Adjournment:

Meeting adjourned: 10:47 a.m.

Next Meeting: Thursday, June 3, 2021, at 10:00 a.m. Telephonic Meeting.