



Oregon Travel Information Council

1500 Liberty Street SE, Suite 150
Salem, Oregon 97302

MINUTES

Special Telephonic Meeting

April 22, 2021 – 10:00 a.m.

1500 Liberty St. SE, Salem, OR 97302

Members Participating: Mike Marsh, Vice-Chair; Susan Steward, Secretary; Eliza Canty-Jones Mike Card; Valerie Warren

Members Excused: Bob Garcia, Chair; Julie Brown; Ed Washington

Staff Participating: Jim Denno, Daphnee Legarza; Heather Swanson; Jessica Carbone

Call to Order: Marsh called the meeting to order at 10:01 a.m. and established that a quorum of the Council was present.

The Maples and Memaloose Rest Area Rehabilitation Project: Legarza said Memaloose's eastbound truck parking area was assessed as "very poor" and westbound truck parking area as "serious", which is one step above failed. Negotiation is complete with Kittelson and Associates to provide design services for restroom facility expansions, pavement rehabilitation, concrete site work, and ADA sidewalk ramp upgrades at both Memaloose and The Maples. The scope of the proposed design services includes an in-depth evaluation of pavement rehabilitation options, surveying of existing improvements, developing plans and specifications for restroom facility additions, pavement and site improvements, ADA sidewalk upgrades, and bidding support. The overall cost for the design services for this project is \$149,962. There are sufficient funds available for the work.

Steward made a motion to approve the expenditure of \$149,962 for contract with Kittelson & Associates to provide project design services at The Maples and Memaloose Rest Areas. Card seconded. The motion carried.

Deadman Pass, Baker Valley and Charles Reynolds Rest Area Rehabilitation Project: Legarza said that staff has negotiated with CK3, LLC to provide design services at the priority one grouping of Deadman Pass, Baker Valley, and Charles Reynolds Rest Areas. CK3 have offices in Ontario and Hermiston and are familiar with the area. Originally, we had planned to include Ontario and Weatherby in this project, but once discussions began it was decided it would be more manageable to make Ontario and Weatherby a separate project. Charles Reynolds east and westbound parking areas and drives were rated "very poor". The majority of Baker Valley Rest Area's eastbound pavement is classified as "poor" or "very poor". The improvements for this project include restroom facility expansions, pavement rehabilitation, concrete site work, and ADA sidewalk ramp upgrades. The scope of the proposed design services includes an in-depth evaluation of pavement rehabilitation options, surveying of existing improvements, developing plans and specifications for restroom facility additions, pavement and site improvements, ADA sidewalk upgrades, and bidding support. The overall cost for the design services for this project is \$168,360. There are sufficient funds available for the work.

Card made a motion to approve the expenditure of \$168,360 for contract with CK3, LLC to provide project design services at Deadman Pass, Baker Valley and Charles Reynolds Rest Areas. Canty-Jones seconded. The motion carried.

Sunset Springs Pavement Rehabilitation Project: Legarza said that Sunset Springs is a pavement rehabilitation project. Staff has been in negotiations with GeoDesign, Inc an NV5 company to provide pavement rehabilitation design services at Sunset Springs Rest Area. The recently completed pavement assessment classified a significant area of the back driveway adjacent to the car parking lot as "poor". Since the study, severe weather has caused increased deterioration of the pavement. Another impact to the existing pavement at Sunset Springs is Freightliner Corporation out of Portland test drives fully loaded trucks on westbound US-26, utilizing the rest area as a turnaround. The scope of the proposed design service includes an in-depth evaluation of the pavement rehabilitation options, surveying of existing improvements, developing plans and specifications for pavement and ADA sidewalk ramp upgrades, and bidding support. The estimated overall cost for design services for this project is \$85,800.

Canty-Jones made a motion to approve the expenditure \$85,500 for contract with GeoDesign, Inc. an NV5 company to provide pavement rehabilitation design services at the Sunset Springs Rest Area. Card seconded. The motion carried.

Cabin Creek Sewer Line Relocation: Legarza said Douglas County is relocating and rebuilding the bridge that Cabin Creek's sewer line is attached to. The existing sewer line for Cabin Creek Rest Area runs approximately three miles to the City of Oakland for treatment. Douglas County has contracted with ODOT for the design work. ODOT has offered to contract with us to design our sewer line relocation. The estimated overall costs for ODOT to design the new sewer line is \$70,000. Legarza clarified that the \$70,000 is just for design costs. Construction costs would come later.

Steward made a motion to approve the expenditure of \$70,000 for ODOT to provide design services for the relocation of the Cabin Creek Sewer line. Canty-Jones seconded. The motion carried.

Other Business:

Legarza updated the Council that the French Prairie pavement project is substantially complete. The rest area is completely open and operational.

Adjourn: The meeting adjourned at 10:18 a.m.

Next Scheduled Meeting: June 14, 2021, Zoom, Salem, Oregon