



Travel Information Council
1500 Liberty Street SE, Suite 150
Salem, Oregon 97302

MINUTES
Rest Area
Committee
Telephonic Meeting
Thursday, June 11, 2020

Members Participating:

Mike Marsh, Mike Card, Valerie Warren

Excused:

Susan Steward; Ed Washington

TIC Staff Participating:

Jim Denno; Daphnee Legarza; Heather Swanson; Jessica Carbone; Vicki Vargas (phone)

The meeting was called to order by Card at 10:00 a.m., at the TIC offices in Salem, OR.

Roll Call: Card, Marsh, Warren, and Vargas were present by phone. All other staff were present in the office.

Approval of the Minutes: Card proposed clarifying the current climate to include how the travel restrictions due to the COVID-19 pandemic have affected how the work on the predesign study for ADA additions and improvements will be accomplished. Marsh proposed correcting the word “suspectable” to “susceptible”, adding the word “in” before “the rules to allow” and correcting the “Oregon Commission of the Blind” to “Oregon Commission for the Blind.” Marsh made a motion to approve the April 16, 2020 minutes as corrected. Warren seconded. The motion carried.

Business Meeting:

Rest Area Capital Projects & Other Projects:

- **Current Available Funding & Commitments** – Legarza there are \$176,815 in available funds. There are \$3 million in planned capital projects this fiscal year. There are \$5.1 million in planned capital projects for the next fiscal year. Card confirmed that at the last meeting there was \$191,538 and currently there is \$176, 815. Legarza confirmed the total and that the difference is due to the projects that were approved at the last rest area committee meeting.
- **French Prairie Pavement Project- Design Phase:** Legarza said the contractor has completed the survey and has begun the design work. She believes she will receive the contractor’s plans for review and comment sometime next month to keep on track with the aggressive schedule.
- **Memaloose Sewer System Repairs:** Legarza updated the committee on the work that had been completed on the sewer system at Memaloose since the original sewer system improvement project was approved by Council on March 16, 2020. Now that the work has been completed the greater control of the effluent to the drain field has let

staff better determine where there is compromised drain field piping. The current piping is very brittle and subject to breakage. Compromised and broken pipes can lead to excessive saturation and possible DEQ violations if the effluent reaches the surface. Fixing the pipes will also extend the life of the drain field. Staff is asking for an additional \$15,000 above the originally approved \$30,000 for the repairs needed to the overall sewer system, including the drain field piping repairs. Marsh asks if the staff is adequately trained to perform this work. Legarza confirmed that this work falls within the staff purview. Each project is evaluated individually and any aspect of a project that required specialized training or could be unsafe for staff is contracted out to licensed professionals.

Warren made a motion to recommend an additional \$15,000 to the original \$30,000, for a not to exceed total of \$45,000 for the repairs needed to the overall sewer system, including the drain field piping to Council. Marsh seconded. The motion carried.

- **Deadman Pass Water Line Repairs:** Legarza said that earlier this year work was done to repair a water leak that appeared to be originating under I-84. During this work, it was discovered that the existing PVC water lines were coming apart at many of the glue joints. The discovery has expanded the project to replace the remaining existing PVC water lines within the rest area to HDPE piping. HDPE requires certification in fusion welding. One of our Rest Area Specialist, who was previously a plumber, was able to obtain his certification in fusion welding. This will allow staff to complete this work using in-house resources. The estimated overall costs to accomplish all the needed waterline repairs is \$47,000. This includes the work already completed by the contractor.

Marsh made a motion to recommend approval of \$47,000 for the repair of the waterlines at Deadman Pass Rest Area to Council. Warren seconded. The motion carried.

- **Gettings Creek Storage Building:** Legarza said that typically on-site Con-ex box storage containers were used to securely store equipment necessary to the operation and maintenance of the rest area. Because of increased rest area equipment needs due to a more internal-based, robust, and comprehensive maintenance approach, the Con-ex boxes are no longer adequate. Staff is requesting the committee recommend approval of \$32,000 to build a new storage building that will give staff a location to work on equipment and in-house projects. This project will also allow for an increase in electrical capacity from the near max capacity electrical system that is currently there. Marsh asked if in the planning to increase electrical capacity, any future needs of the rest area were considered. Legarza replied that the upgraded electrical capacity would be able to handle any future needs.

Warren made a motion to recommend approval of \$32,000 for a new storage building at the northbound Gettings Creek Rest Area to Council. Marsh seconded. The motion carried.

- **System-Wide Pavement Rehabilitation Analysis:** Legarza said that the agency would like to develop a pavement management plan that would cover all 25 rest areas. All of the rest areas are experiencing varying levels of pavement deterioration. A comprehensive overall pavement management plan is needed to determine the appropriate pavement improvement scope and timing. TIC would contract with GeoDesign Inc. to review past pavement construction and data; perform a visual pavement condition survey for all rest areas; compile a pavement condition index and pavement data; develop maintenance and rehabilitation recommendations and evaluate the impacts of budgeted funds on pavement condition; prioritize maintenance and rehabilitation projects for an eight-year time frame; provide analysis and results in report format. The total overall cost to develop the pavement management plan is estimated at approximately \$50,000. The committee discussed the partnership staff would have with the design firm in developing the plan.

Marsh made a motion to recommend approval of not to exceed \$50,000 to contract with GeoDesign Inc. to develop an overall pavement rehabilitation plan for the existing parking lots throughout all TIC managed rest areas. Warren seconded. The motion carried.

Performance Measures:

Status of Performance Measures/ Rest Area Inspections: Legarza said she and Shawn White will be visiting five I-84 rest areas next week. While they complete the standard rest area checklist, they will be meeting up with the architect working on the ADA expansions. While they are there with the architect, they hope to gain a better understanding of the ADA requirements for the parking lots and the entrance into the building.

Other Business:

Food Trucks in Rest Areas: Swanson updated the committee that the Oregon Commission for the Blind will end the program that allowed permitting Food Truck vendors to serve in the rest areas on June 14, 2020.

Adjournment: Meeting adjourned: 10:38 a.m.

Next Meeting: Thursday, August 13, 2020, at 10:00 a.m. at the TIC offices, 1500 Liberty St. SE, Suite 150, Salem, Oregon 97302.
