



**Oregon Travel Information Council**  
1500 Liberty Street SE, Suite 150  
Salem, Oregon 97302

**MINUTES**

**TIC Council – Special Telephonic Meeting**

**April 24, 2020 – 9:00 a.m.**

**1500 Liberty St. SE, Salem, OR 97302**

**Members Participating:**

Bob Garcia, Chair Mike Marsh, Vice-Chair; Julie Brown; Mike Card; Ed Washington; Valerie Warren; Eliza Canty-Jones

**Members Excused:** Susan Steward, Secretary

**Call to Order:** Card called the meeting to order at 9:00 a.m. and established that a quorum of the Council was present.

Denno thanked everyone for attending this special meeting. He said that all the projects brought before the Council have been endorsed by the Rest Area Committee.

**French Prairie Pavement Rehabilitation- Design Phase:** Legarza said that the project has a very aggressive schedule. It is planned to complete the design, bidding, and construction of the project in seven to eight months. The predesign report has been completed and it now time to move forward with the final design scope of work. Kittelson & Associates, Inc. will provide pavements and ADA sidewalk ramp design services for \$58,700 and bidding and construction support for \$24,861. Legarza explained all of the details for what bidding and construction support is and why it is needed.

*Card made a motion to approve up to \$84,000 to Kittelson & Associates, Inc. for design and construction services for the pavement rehabilitation and/or reconstruction at the French Prairie Rest Area. Canty-Jones second. The motion carried.*

**Water Filtering System at Van Duzer Rest Area:** Legarza said that the Council approved \$56,000 for upgrades to bring the Van Duzer restrooms up to TIC standards. It has now been discovered that to fix continuously running water issues and the characteristic "rotten egg" taste and odor in the water a water filtering system should be installed. The issue is believed to be caused by insoluble sulphide particles falling out of the water after chlorination; these particles are then lodging within the diaphragms and holding them open. The new filtering system is estimated to cost approximately \$15,000. Staff is requesting to increase the originally approved amount by \$15,000 for an overall cost of \$71,000.

*Canty-Jones made a motion to approve an additional \$15,000 to add a water filtration system to the upgrades of the Van Duzer restrooms, for a project total of \$71,000. Card seconded. The motion carried.*

**LED Lighting Improvements within OPRD Rest Areas:** Legarza said the three rest areas previously operated by OPRD; Peter Skene Ogden, Van Duzer, and Ellmaker are posted as “Day Use Only” Facilities. Since TIC began managing these rest areas, they have been open and operational 24 hours a day. The addition of new parking lot lighting is essential for vehicle and pedestrian safety. Two of the rest areas will be fitted with Fiberglass poles with LED fixtures, but the windshear at Peter Skene makes it necessary to install aluminum poles with LED fixtures. Originally, budgeted at \$225,000, but the cumulative cost for this work came at \$80,000.

*Marsh made the motion to approve \$80,000 to place LED parking lot lighting in Peter Skene Ogden, East and Westbound Van Duzer, and Ellmaker rest areas. Card seconded the motion. The motion carried.*

**Flood Damage Mitigation and Repairs at Stanfield Rest Areas:** Legarza said that the eastbound rest area was the most impacted by the recent flooding. The damage caused by the flooding made several repairs and mitigation necessary. The eastbound rest area's sewer dosing and septic tanks must be pumped due to flood water infiltration and the potable water well had to be tested and treated. Other work includes reestablishing ditch line bank, removing and replacing damaged fencing, replacing damaged corral fencing, replacing rock landscaping, and resetting a displaced propane tank. The estimated total of this work is \$55,200. Canty-Jones asked if there would be any work being done to protect the assets from future flooding. Legarza said that the focus is to bring the rest area back to its original state. More study into what mitigation is needed to guard the rest areas from future flooding is needed before larger, more expensive projects take place. Garcia asked if there was possible to receive any federal funds for disaster mitigation. Legarza said that it was possible. TIC has sent applications for funds to risk and to FEMA through ODOT for funds to help with the repairs.

*Card made a motion to approve \$55,200 to mitigate the damages caused by the February floods at the Stanfield Rest Area. Canty-Jones seconded. The motion carried.*

**Other Business:** None.

**Adjourn:** Meeting adjourned at 9:36 a.m.

**Next Scheduled Meeting:** June 15, 2020, Salem, Oregon