



Travel Information Council
1500 Liberty Street SE, Suite 150
Salem, Oregon 97302

MINUTES

Rest Area Committee
Telephonic Meeting
Thursday, January 13, 2020

Members Participating:

Mike Marsh, Mike Card, Ed Washington, Valerie Warren

Excused:

Susan Steward

TIC Staff Participating:

Jim Denno; Daphnee Legarza; Diane Welter; Heather Swanson; Jessica Carbone

The meeting was called to order by Card at 10:23 a.m., at the TIC offices in Salem, OR.

Roll Call: Card, Marsh, Washington and Warren and were present by phone. Staff were present in the office.

Approval of the Minutes: Carbone proposed removing the extra “The” from the beginning of “The all the lift” in the fourth line under Van Duzer Sewer Upgrades. Marsh proposed changing “She asked Council” to “requested the committee recommend to Council increasing”. *Marsh made the motion to approve the December 5, 2019 minutes as amended. Washington seconded the motion. The motion carried.*

Business Meeting:

Rest Area Capital Projects & Other Projects:

- **Current Available Funding & Commitments** – Welter said now that staff has a better knowledge of the timing of some of the projects are being moved into the next fiscal year. There is currently approximately \$5 million in planned capital projects and \$150,000 in unplanned funds. If planned projects come in under budget those funds can be redistributed to other capital projects.
- **French Prairie Pavement Project:** Legarza said that update draft reports for both the ADA sidewalk ramps and pavement analysis. For the front truck parking lot an eight-inch-thick concrete slab over a six-inch aggregate base is being recommended. The slab will transition to pavement for the rest of the parking areas. For the various conditions of pavement in the rest of the lot either a two-and-half inch or a four-and-a-half-inch milling and overlay. Once the report is returned from the architect, staff will be able to start planning the timing and phasing of the work.
- **Beaver Marsh Office Build-out:** Legarza said that the office is close to completion. There is some remaining finishing work, but she expects it to be completed by the end of this week.
- **ADA Predesign Study:** Legarza said that staff is in negotiation process with the architect. Staff is taking a deep look at the cost breakdowns of the project in order to make sure they get everything they need. Once the revised numbers are received from the architect, and an agreement on the cost can be achieved, the work will begin.

- **Van Duzer Sewer Upgrades:** Legarza said that the project will be complete once the county completes an electrical inspection scheduled for next Wednesday.
- **Van Duzer Restroom Interior Upgrades:** Legarza said that the Van Duzer restrooms do not meet TIC standards. In order to bring the rest rooms up to our standards staff proposes to install new wall hung toilets and urinals with partitions, add a water heater, add an air handler heating unit, replace sinks with multi-station sink and install floor coating to seal floor and a floor drain to facilitate drainage. Legarza is asking the committee to recommend the expenditure of \$56,000 for Van Duzer Restroom interior upgrades.

Marsh made a motion to recommend the expenditure of \$56,000 for Van Duzer interior upgrades to Council. Warren seconded. The motion carried.

- **French Prairie Off-Ramp Lighting Installations:** Legarza said that at some point before French Prairie came under TIC management the lighting poles along the southbound offramp and the arms of the lighting poles along the northbound offramp were removed. In order to improve the visibility and overall safety of travelers entering the rest area. Legarza asked the committee to recommend the expenditure of \$50,000 to Council to install new conduit and wiring for all four existing bases, erect the poles and add new LED fixtures.

Washington made a motion to recommend the expenditure of \$50,000 to install the off-ramp lighting at French Prairie to Council. Marsh seconded. The motion carried.

Performance Measures:

- **Rest Area Inspections:** Legarza said she plans to coordinate as many rest area inspections as possible during the times the architects, completing the ADA predesign study, are visiting the rest areas. This could happen as early as next month. She will also be discussing the performance measures with the Supervisors at their meeting in March.

Other Business:

Water Leak at French Prairie: Legarza wanted to make the committee aware that staff has identified a water leak at French Prairie. Staff believes they have found out where the water leak is located, and they are working on what needs to be done to complete the repair. As soon as she has more information, she will bring it back before the committee. During these investigations and repairs staff has become aware that the PVC used in the early 1970's when the rest areas were built is much thinner than today's standard and can become brittle. This could mean pipe breaks and leaks could become more frequent.

Charles Reynolds Sewer Line: Legarza said that there has been substantial flooding along I-84. This flooding has compromised a portion of the sewer pipe at the rest area. DEQ has been notified and any containment that is required has been completed. The flooding conditions has made it hard to isolate where and how extensive a repair needs to be made. When she has more information, she will bring it back before the committee.

Legarza told the committee she had taken representatives from ODOT's facilities department on a tour of the new Oak Grove buildings. They were very happy with the rest area and had lots of compliments.

Adjournment: Meeting adjourned: 11:07 a.m.

Next Meeting: Thursday, April 16, 2020, at 10:00 a.m. at the TIC offices, 1500 Liberty St. SE, Suite 150, Salem, Oregon 97302.