



Travel Information Council

1500 Liberty Street SE, Suite 150
Salem, Oregon 97302

Minutes – Rest Area Committee
TIC Offices, Salem
Thursday, December 05, 2019

Members Participating:

Mike Marsh, Mike Card, Ed Washington, Valerie Warren

Excused:

Susan Steward

TIC Staff Participating:

Jim Denno; Tim Pickett; Daphnee Legarza; Diane Welter; Heather Swanson; Jessica Carbone; Vicki Vargas

The meeting of the Travel Information Council Rest Area Committee was called to order by Card at 10:00 a.m.

Roll Call: Card, Marsh and Warren and were present by phone. Washington and the staff were present in the office.

Approval of the Minutes: *Marsh made the motion to approve the October 17, 2019 minutes with the correction of “the was” to “there was” in the first line under Other Business. Washington seconded the motion. The motion carried.*

Business Meeting:

Rest Area Capital Projects & Other Projects:

- **Current Available Funding & Commitments** – Welter reported that there is currently approximately \$9 million in planned capital projects and \$64,000 in unplanned funds.
- **French Prairie Pavement Project:** Legarza reported that the engineer is currently doing the field study part of the project to better understand its current condition. The next step is to complete the calculations to make recommendations by next week. The Committee then discussed the pavement's estimated age and TIC's past maintenance. Card ask if there had been consideration of the use of concrete as well as pavement. Legarza responded that concrete was being considered for truck parking pads as well as other areas that have major rutting.
- **Beaver Marsh Office Build-out:** Legarza said that after investigating multiple other options for an onsite office, the staff has decided to build an office area within the new storage building. It is the

most efficient and cost-effective option. It is estimated the project will cost \$5,921. She requested the committee recommend to Council increasing the original amount of the Beaver Marsh Storage Building to a not to exceed cost of \$33,800.

Marsh made a motion to approve the recommendation of an additional \$5,921 to the original amount of the beaver Marsh Storage Building for a not to exceed cost of \$33,800 to Full Council. Washington seconded. The motion carried.

- **ADA Predesign Study:** Legarza asked the Committee to recommend approval of a predesign study for ADA companion room additions and increased ADA stall widths within existing restrooms at 18 rest areas to Council. The study would help fine-tune the project budgets and unique scopes of each of the individual components of the project. The committee discussed the necessity of the study and how the architectural firm was selected. A bulk of the expense is the travel needed to visit all the sites and the development of scopes for each project. Denno said the information gained would make staff able to prioritize, package and plan how best to accomplish each phase of the project improvements. It would also be a way to inform ODOT and Legislature of our plan to handle all the ADA upgrades needed in the rest area buildings.

Marsh made a motion to approve the recommendation of the not to exceed \$80,000 for an ADA predesign study to Council. Washington seconded. The motion carried.

- **Van Duzer Sewer Upgrades:** Legarza said Van Duzer Rest Area was one of three OPRD rest areas TIC received in July 2019. Problems with the current sewer system started in September and both pumps failed in October. A temporary spare pump was placed in the lift station to keep the sewer system operational and the restroom facility open. All the lift station components appear to be rusted or may have shorted and need to be replaced. The system also needs a new dosing tank and plumbing work to ensure the system is operationally sustainable and to obtain the full life span of the sewer system components. Legarza asked the Committee to approve the not to exceed expenditure of \$40,000 to upgrade the existing sewer system at westbound Van Duzer Rest Area. Marsh asked staff to confirm that with this expenditure there are still enough capital funds to cover unforeseen expenses. Welter confirmed.

Washington moved to approve the recommendation of the not to exceed expenditure of \$40,000 to upgrade the existing sewer system at westbound Van Duzer Rest Area to Council. Marsh seconded. The motion carried.

- **Rest Area Inspections:** Legarza said she plans to coordinate as many rest area inspections as possible during the times the architects, completing the ADA predesign study, are visiting the rest areas.

Adjournment: Meeting adjourned: 10:31 a.m.

Next Meeting: Thursday, February 13, 2020, at 10:00 a.m. at the TIC offices, 1500 Liberty St. SE, Suite 150, Salem, Oregon 97302.