



Travel Information Council

1500 Liberty Street SE, Suite 150
Salem, Oregon 97302

Minutes – Rest Area Committee
TIC Offices, Salem
Thursday, October 17, 2019

Members Participating:

Mike Marsh, Mike Card, Ed Washington

TIC Staff Participating:

Tim Pickett, Daphnee Legarza; Jessica Carbone; Diane Welter; Vicki Vargas

The meeting of the Travel Information Council Rest Area Committee was called to order by Card at 10:00 a.m.

Roll Call: Card, Marsh, and Washington were present by phone. Staff was present in the office.

Approval of the Minutes: *Marsh made the motion to approve the September 5, 2019 minutes with the addition of an s to “the permit(s)for the storage building at French Prairie”. Card seconded the motion. The motion carried.*

Business Meeting:

Rest Area Capital Projects & Other Projects:

- **Current Available Funding & Commitments** – Welter reported that there is currently \$9 million in planned capital projects and \$65,000 in unplanned funds.
- **Capital Plan Update** – Legarza reported the rest area staff just had their regional meetings. The meetings were very successful. It was a great time for staff, especially the Specialists, to see each other and share best practices. At the meeting, they were able to thoroughly discuss the capital plan for the next two years. The storage units at Oak Grove and Peter Skene Ogden are built. The Oak Grove storage building is waiting on the installation of commercial strength doors. The utility truck for the Rest Area Field Manager has been purchased. It was purchased for \$55,000 instead of the \$65,000 originally budgeted. Marsh asked about the outcome of the tree removal project at French Prairie. Legarza reported that the project is complete, and it was a success. Staff received no public comment about the tree removal project.
- **French Prairie Pavement Project:** Legarza reported that the engineer is beginning the predesign study of the pavement. He is coordinating with staff to be in the rest area Oct. 24 and 25 to do fieldwork. His team will be taking coring samples and studying the pavement's current condition. Legarza will get an overall schedule for the predesign work once the fieldwork is completed.

- **ADA Building Expansions:** Legarza said staff met with a local architect to complete a predesign study of the 14 rest areas needing restroom building expansions. She hopes to find out what can be done in the existing buildings. In the meeting they outlined the deliverables and all the steps they want to accomplish with the predesign study. 25% schematic plans for the different rest area scenarios will be created. Once all the scenarios have been reviewed and the plans selected, the firm will cost out the selected plan allowing us to update the capital budget numbers. Once the final report is completed, design packets or groups of rest areas that need the same work could be combined, creating more cost-effective projects.
- **Oak Grove Rebuild-** Legarza was happy to report that Northbound Oak Grove will soft open on Friday. There is a substantial completion punch list that still needs to be completed on the southbound side. Consumer Power needs to complete their work on the new transformer before the rest area can be finished. Card asked if there would be marketing or promotion for the completion of the new rest areas. Legarza said there is a press release ready for when both sides of the rest areas are open. Card asked if ODOT could help with possible marketing. Pickett said that he will ask Jim Denno to follow up with ODOT on possible promotion opportunities. Legarza said the overall project has used under 60% of the contingency budget. She is planning for a November 1 opening date for the southbound side, but it greatly depends on work being done by Consumer Power.
- **Rest Area Inspections:** Legarza said she hopes to begin inspections as soon as possible. These preliminary inspections will be used as an opportunity to provide as much information as possible to the architect doing the design study for the ADA project. They will also look at any additional systems, such as plumbing, that need to be upgraded or improved concurrent with the expansions.

Other Business:

Marsh asked if there was any further information about the storage needed at Santiam since the permit for the building was denied. Legarza said that staff is developing a secure storage area instead of a building. The inability to obtain a permit may also affect the needs of the ADA stall remodel. The architect working on the project will be further investigating the issue with Marion County.

Adjournment: Meeting adjourned: 10:31 a.m.

Next Meeting: Thursday, December 5, 2019, at 10:00 a.m. at the TIC offices, 1500 Liberty St. SE, Suite 150, Salem, Oregon 97302.