



Travel Information Council

1500 Liberty Street SE, Suite 150
Salem, Oregon 97302

Minutes – Rest Area Committee
TIC Offices, Salem
Thursday, September 5, 2019

Members Participating:

Mike Marsh, Mike Card (by phone), Katy Brooks (by phone)

Members Excused:

Ed Washington

TIC Staff Participating:

Tim Pickett, Daphnee Legarza; Jessica Carbone; Heather Swanson, Diane Welter

The meeting of the Travel Information Council Rest Area Committee was called to order by Brooks at 10:04 a.m.

Approval of the Minutes: *Marsh made a motion to approve the April 18, 2019 minutes with two grammatical corrections. Card seconded the motion. The motion carried.*

Brooks informed the committee that she will be resigning from Council at the end of the month in order to fill a board position on the Governor's Early Learning Council. The committee wished her the best in her next endeavor.

Business Meeting:

Rest Area Capital Projects & Other Projects:

- **Current Available Funding & Commitments** – Welter said that as of July 31 the agency had \$7.6 million in capital funding. \$7.5 of the \$7.6 million is planned for future capital projects.
- **Capital Plan Update** – Legarza said staff is moving forward with the capital plan. There are multiple projects all in different stages.
 1. **Storage Buildings:** We have received the approved permits for the storage building at Oak Grove and construction will begin next week. The permits for the storage building at French Prairie are still with Clackamas County under review. In the permitting process for the storage building at Santiam, it was discovered the northbound side of the rest area has been deemed a floodway, not a flood zone like the southbound side, making it impossible to get a permit. Staff is now looking at other storage options. Permits for the storage building at Peter

Skene Ogden have been received from Jefferson County and construction should begin soon. The storage building at Sunset is in the planning stage.

2. **ADA Building Expansions:** Legarza said staff has developed a comprehensive list of 15 rest areas that need ADA expansions. This list breaks down which rest areas need building expansions, or a free-standing building needs to be built. The next steps are to assess if any of the projects can be grouped together and develop scopes of work.
3. **French Prairie Tree Removal:** Legarza said the tree work at southbound French Prairie being managed by ODOT started last Wednesday and should be completed this week. The project is going well. There will be one day when the rest area will have to be closed in order to safely remove trees that may fall in the traveler right of way. Legarza said that even with most of the trees already removed it is hard to tell any were removed at all.

- **Oak Grove Rebuild-** Legarza said that work is going well. To date the project has used 36% of its contingency budget. 73% of that 36% was due to electrical issues. A new transformer had to be added on the southbound side. Right now, the contractor is working on the finishing work of the building. Asphalt work is scheduled for September 14.
- **Rest Area Sewer Systems Upgrades:** Legarza gave a presentation of the work being done to upgrade all the rest area sewer systems. This is being done to reduce the risk of failure and insuring functionality. The methods being used are building system redundancy, upgrading substandard improvements, increasing maintainability of the system by staff and promoting the sustainability and long-term life of the system components. Marsh asked if all our rest area sewer systems are DEQ permit compliant. Legarza said that almost all the rest areas are compliant. If there is a rest area with test results that are slightly high staff starts work immediately to bring it down.
- **French Prairie Pavement Project:** Legarza explained the extent of the work that needs to be done to improve the pavement at French Prairie. A scope of work has been defined, but a large amount of preliminary work needs to be completed before design work can be done. The preliminary design work will include, but not limited to, pavement borings, ground penetrating radar testing, falling weight deflectometer tests and determining Equivalent Single Axle Loading. It will also include any ADA and potential stormwater improvement requirements. The schedule for this work is to be completed by November. Staff is asking for the committee to approve recommendation to Council of a not to exceed contract of \$35,000 with GeoDesign, Inc. for preliminary design for pavement rehabilitation and/or reconstruction at the French Prairie Rest Area.

Marsh moved to approve the recommendation of a not to exceed contract of \$35,000 with GeoDesign, Inc. for preliminary design for pavement rehabilitation and/or reconstruction at the French Prairie Rest Area to Council. Card seconded the motion. The motion carried.

- **Utility Vehicle for the Rest Area Field Manager:** Legarza said that to better utilize in house resources to complete defined sewer and water system upgrades throughout the rest areas the Rest Area Field Manager needs a utility truck. The truck would make it possible to securely transport a wide variety of tools, materials and equipment that is not possible in the truck he uses now. It would make it possible to respond in a timely manner to issues in our remote rest areas and reduce overall utility project costs. Marsh asked if this expense was included in the capital plan. Legarza said that this purchase wasn't part of the capital plan, but there have been savings on other equipment

purchases that make up most of the cost. Swanson said that owning one move vehicle would allow the rest area staff to shift trucks around so they could stop the leasing of one more truck from ODOT motor pool.

Card made a motion to approve the recommendation of a not to exceed expenditure of \$70,000 for a utility truck for the Rest Area Field Manager to Council. Marsh seconded the motion. The motion carried.

- **Rest Area Inspections:** Legarza said that rest area inspections are mostly completed and went well. They were able to use the inspections to take a deeper look at other aspects of the rest areas where ADA improvements are needed. An example would be of an HVAC system that needs to be replaced or the electrical systems need to be improved. They were also able to fine tune the capital plan, especially when it comes to water and sewer. The next round of inspections will begin in October.

Adjournment: Meeting adjourned: 10:34 a.m.

Next Meeting: Thursday, October 17, 2019 at 10:00 a.m. at the TIC offices, 1500 Liberty St. SE, Suite 150, Salem, Oregon 97302.