



## OREGON HERITAGE TREE PROGRAM NOMINATION INSTRUCTIONS

The Oregon Heritage Tree Program has been established to help increase public awareness about the important contribution of trees to Oregon's history and heritage. The goals of the Oregon Heritage Tree Program are to recognize and designate individual heritage trees or groves of trees with statewide or national significance, to educate Oregonians about the value of the history of these trees, to promote appreciation of the trees, and to retain and protect these trees as part of our state's heritage.

Heritage trees are those individual trees and groups of trees that have been designated as significant on the basis of their importance in national, state or regional history. They are often acknowledged due to their involvement of inclusion in the development of landscape architecture, forestry, city planning, and culture. They possess integrity of location, setting, or design, and represent events, heritage, feeling, and association. For a tree to be considered for inclusion in the Oregon Heritage Tree Program, it must satisfy at least one of the following criteria:

The tree (or group of trees) is associated with events that have made a significant contribution to the broad pattern of our history.

The tree (or group of trees) is associated with the life of a person or group of historic significance.

The tree (or group of trees) represents a significant and distinguishable entity within a community or location.

The tree (or group of trees) has age, size, or species significance that contributes to its heritage status.

To nominate a tree, complete the enclosed application form. Please attach extra sheets as necessary to answer the questions fully. Applications are reviewed by the Oregon Heritage Tree Committee in January, July, and October of each year. Heritage Tree designees will be announced at a statewide dedication ceremony held during Arbor Week (the first full week in April) of the year following designation (e.g. a tree designated in January 2015 would be announced publicly in April 2016). The Heritage Tree Program provides a 9" x 12" plaque mounted on a single-leg pedestal for placement near the tree.

Complete application forms may be sent to:

Oregon Heritage Tree Program  
Travel Information Council  
1500 Liberty St SE, Ste. 150  
Salem, OR 97302  
503-378-4508 or 800-574-9397  
anniev@oregontic.com

# OREGON HERITAGE TREE PROGRAM NOMINATION FORM

## NAME OF TREE(S)

Common and scientific name of species:

Commonly used name:

Explain the commonly used name for the tree according to one or more of the following rationales: 1) original owner or current owner, 2) significant person or events associated with the tree, 3) unusual, distinctive or significant aspect of the tree, or 4) association with the heritage of the community.

## LOCATION OF THE TREE(S)

List the county, town, and street or rural route address and directions to the tree. Attach a site map, indicating the tree's precise location.

The tree is located on:

- Public land
- Public highway right-of-way
- Public rest area
- Public waterway or trail
- Private land (describe: \_\_\_\_\_)

Describe how accessible the tree is to the general public. If on private land, are there any restrictions to entering the property?

## PHYSICAL DESCRIPTION

Age: \_\_\_\_\_

Date planted (if known): \_\_\_\_\_

Circumference: \_\_\_\_\_

Height: \_\_\_\_\_

Crown spread: \_\_\_\_\_

Health and condition: \_\_\_\_\_

## **HISTORY AND SIGNIFICANCE OF TREE(S)**

Provide a factual account of the history of the tree or group of trees. Include all important dates, people, events, legends, and/or activities associated with the tree(s). Please list who planted the tree and when (if known), followed by all owners in chronologically descending order with dates listed (if known). Explain the historical significance of the tree(s) to the state or nation. List other entities (organizations or agencies) that have recognized this tree as historic. Describe any local recognition status given to the tree(s). Attach additional pages if needed.

## **SUPPORTING DOCUMENTATION**

Please send photographs of the tree(s) and the surrounding area. Two to five photos are requested. Additionally, copies of historic photographs, if available, are encouraged. Please include close-up shots of the tree as well as photos giving an idea of the tree's relation to its surroundings. All photos should be identified and dated. Press releases, newspaper articles or other publicity about the tree may also be submitted.

**TREE OWNERSHIP & PROTECTION STATUS**

Present owner of the property where the tree is located:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone number(s): \_\_\_\_\_

Email address: \_\_\_\_\_

Does the present owner support the nomination of this tree? If so, please submit a letter of support from the owner. If not, please explain.

**Please check the current protection measures in place at time of nomination. Please submit documentation if applicable.**

<b>For trees on <i>public</i> property:</b>		<b>For trees on <i>private</i> property:</b>	
<input type="checkbox"/>	Local ordinances or state laws	<input type="checkbox"/>	Conservation easement
<input type="checkbox"/>	Public Land Rules & Regulations	<input type="checkbox"/>	Deed restriction
<input type="checkbox"/>	ODOT highway or rest area	<input type="checkbox"/>	Dedication easement
<input type="checkbox"/>	None	<input type="checkbox"/>	None
<input type="checkbox"/>	Other (describe)	<input type="checkbox"/>	Other (describe)

**NOMINATION PREPARED BY:**

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone number(s): \_\_\_\_\_

Email address: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

**Heritage Tree Nomination Check List:**

- \_\_\_\_ Nomination Form
- \_\_\_\_ Site map of the tree(s) location
- \_\_\_\_ Pictures of the tree(s)
- \_\_\_\_ Brochures, newspaper clipping, etc.
- \_\_\_\_ Letter of support from owner (if applicable)
- \_\_\_\_ Documentation of protective measures (if applicable)

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