



Travel Information Council

1500 Liberty Street SE, Suite 150
Salem, Oregon 97302

Minutes – Rest Area Committee
TIC Offices, Salem
Thursday, April 18, 2019

Members Participating:

Mike Marsh, Ed Washington (by phone), Mike Card (by phone), Katy Brooks (by phone), Kenji Sugahara (by phone)

Members Excused:

Ryan Snyder

TIC Staff Participating:

Tim Pickett, Daphnee Legarza; Jessica Carbone; Vicki Vargas; Diane Welter

The meeting of the Travel Information Council Rest Area Committee was called to order by Marsh at 10:04 a.m.

Approval of the Minutes: *Washington made a motion to approve the February 28, 2019 minutes as submitted. Sugahara seconded the motion. The motion carried.*

Business Meeting:

Rest Area Capital Projects & Other Projects:

- **Current Available Funding & Commitments** – Welter presented a new format to document and track all planned capital projects. The documents track planned projects by fiscal year. It will give status information on all ongoing projects. It will document the original approved expenditure, what has been spent toward that total and any adjustments to the total project costs.
- **Capital Plan Update** – Legarza said that the work to improve rest area building facilities to include companion rest rooms or enlarging stalls to comply with ADA requirements will begin soon. Staff has begun the scope of work for a feasibility study. The next step in the process will be to take the information from the feasibility study and create a scope of work for design packages. The plan is to group multiple projects together, such as companion rest rooms at Charles Reynolds, Weatherby, Baker Valley and Ontario being done by the same engineer. As Legarza completes the rest area inspections she will be looking to include other possible projects, such as replacing sewer piping at Maples or needed interior renovations into the design packages.
- **Oak Grove Rebuild-** Legarza said that 2G contracting has been a good team to work with. Their communication has been fantastic, and they are working in a timely manner. The concrete slab has been poured at the northbound rest area. The sidewalk pours will be finished later this week and then

work will begin to pour the southbound slab. The crew has had some delays due to weather. 2G does not think this will affect the ultimate schedule, but TIC has acknowledged the delays by approving nine additional calendar days.

- **Beaver Marsh Storage Shed-** Legarza said that because of the weather conditions at Beaver Marsh the storage shed for the snow removal equipment approved at the last Council Meeting will require additional electrical work so it can be heated. The electrical work brings the cost to \$27,879.

Brooks made the motion to approve the recommendation of the total cost of \$27,879 for an equipment storage shed at Beaver Marsh to Council. Sugahara seconded the motion. The motion carried.

- **OPRD Rest Area Update-** Legarza said that everything to transition the three parks rest areas is going well. There have been multiple site visits and people counters have been installed. The internal recruitments for staff have been completed and the external recruitment for Van Duzer will close on April 22. Pickett said that OPRD has been an amazing partner as work on the IAA continues. It is planned to have a draft completed on April 24, then it will go to ODOT for review. Parks has agreed to retain responsibility for the stone wall and old highway bridge at Peter Skene Ogden. They will also retain risk management reporting responsibilities for those features.
- **Multiple Project Status Updates-** Legarza said that some of the rest area equipment approved at the last Council meeting has been acquired. Staff is working on acquiring the balance of lawn mowers, chippers and snow removal equipment. All of the vehicles have been ordered and are on their way. ODOT has approved the location for the new storage facility at French Prairie. Once all the information is received from the building company, staff will apply for permits. The site locations for Santiam and Oak Grove are still waiting for approval from ODOT. LED light replacement projects at Boardman, Deadman and Ontario have been completed. Weatherby, Charles Reynolds, Beaver Marsh and Baker Valley are scheduled for the next month. Pickett said that the LED projects that have been completed are showing significant savings in electrical cost. Legarza said that sewer system upgrades have been completed at multiple sites. Biofilters have been installed to prolong the life of the drain fields, better system controls have been added, and the layout in certain pipe chases has been reconfigured to make the pipe chases more accessible. The resinous flooring installation is currently in progress at Midland. The sidewalk project at Beaver Marsh is scheduled to begin at end of May.

Performance Measures:

- a) **Status of Rest Area Inspections** – Legarza said two of the inspections are scheduled for April, the rest will be completed in May. While performing the inspections she will be taking a deeper look at the current people counters and the placement of Opiniator signage. Last winter has had a significant effect on rest area pavement and these inspections will also be a good time to assess the condition of the pavement and evaluate project priorities.

New Business:

Card made the committee aware that ODOT has entered into a contract to do research into truck parking in Oregon. Legarza said that the agency has provided information for the study on the parking spaces available in our rest areas and Jim Denno is attending the meetings of the committee overseeing the project.

Adjournment: Meeting adjourned: 10:54 a.m.

Next Meeting: Thursday, June 20, 2019 at 10:00 a.m. at the TIC offices, 1500 Liberty St. SE, Suite 150, Salem, Oregon 97302.