



**Oregon Travel Information Council**  
1500 Liberty Street SE, Suite 150  
Salem, Oregon 97302

**MINUTES**  
**Oregon Travel Information Council Special Meeting**  
**Friday, October 26, 2018**  
**By Email**

**Council Members Present by email:**

Ed Washington, Chair    Mike Marsh            Katy Brooks    Mike Card  
Bob Garcia, Vice Chair    Kenji Sugahara    Ryan Snyder

**Council Member Absent by email:** Susan Steward, Tammy Baney

**OTE Staff:**

Jim Denno, Executive Director; Jessica Carbone, HR and Executive Assistant

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**Convening:** A special email meeting of the Travel Information Council was called to order by Denno at 9:04 a.m. in the OTE offices in Salem.

**Introductions:** There were no members present. Denno counted five email responses to verify a quorum was met.

**Public Comment:** There was no public comment.

**New Business:**

**Action/Voting Items:** Central Office Lease

**Formal Reading of the Questions:**

Denno read the question: ***“Does the Travel Information Council approve the amendment to extend the central office lease through October of 2030 and authorize the Executive Director to sign it”?***

**Reading of the TIC member votes into the record:**

**7 Ayes; 0 Nays; 2 Absences (Stewart, Baney)**

The question carries.

**Adjourn: 9:05 a.m.** – Meeting adjourned.

- Next Scheduled Meeting: December 10, 2018, Salem, Oregon