

**Travel Information Council  
Oregon Travel Experience – Salem, OR  
Tuesday, November 18, 2014**

**Council Participating:**

Gwenn Baldwin, Chair, 3<sup>rd</sup> Congressional District  
Charlotte Lehan, 5<sup>th</sup> Congressional District  
Bob Russell, Vice Chair

Mike Drennan, Member-at-Large  
David Lohman, OTC Representative  
Ed Washington

**OTE Staff Participating:**

Troy Costales, Interim CEO  
Jenn Smith, Executive Assistant  
Jason Nash, Rest Area Operations Manager

Tim Pickett, COO  
Heather Wyland, Chief Rules and Policy Advisor

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The meeting was called to order by Chair Baldwin at 3:02 pm.

- A) Introductions:** Council and staff introduced themselves.
- B) November 5, 2014 minutes:** Baldwin asked for the minutes from this meeting be deferred to the December 11, 2014 Council meeting. All present concurred.
- C) Public Comment:** There was none.
- D) Oak Grove Systems:** Pickett reviewed the issue with the septic system at the rest area. Drennan made a motion to direct award a contract to Branch Engineering, Inc., not to exceed \$28,000; Russell 2<sup>nd</sup>. Lehan requested that if there were other options available to solving the situation that Branch Engineering, Inc. bring them forward, if appropriate. Motion passed unanimously.
- E) Other Business:** Drennan announced he will not be attending the December 11, 2014 meeting due to some health issues.
- F) Next Meeting:** Smith reminded the Council that the next scheduled meeting will be December 11, 2014 at the OTE office likely from 9 am – noon.

**Adjournment:** Meeting was adjourned at 3:34 pm.

Respectfully Submitted,

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Kathy Watson  
Secretary