

Council Meeting
April 21, 2011
Telephonic: Capital Spending Request
1:00 – 2:00 PM

Council Present

Drew Roslund, Hospitality Industry

Steve Petersen, Public Member

Rod Miles, Outdoor Advertising Industry

George Forbes, Lodging Industry

Mike Drennan, Public Member

Tom Loun, Electrical Sign Industry

Council Absent

Sandra Flicker, Public Member

TIC Staff present

Tim Pickett, Chief Business Officer

Mike Barnes, Chief Operations Officer

Tracie Gibson, Executive Office Manager

Drew Roslund called the telephonic meeting of the Travel Information Council to order at 1:21 PM.

NEW BUSINESS

A) Capital Spend Request: Baldock Paving Project

Mike Barnes, Chief Operations Officer for TIC, presented the council members with a capital spending request, in the amount of \$187,380.00. The request encompassed the replacement and repair of 79,540 sq. ft. of asphalt in the truck parking area of the north and southbound Baldock Rest Areas along with the on and off ramps, and to replace a 14' x 385' section of asphalt in the car parking lot in the northbound rest area with concrete, and the restriping of all parking areas. This project would close the rest areas for between 1-3 days.

Mike Barnes informed the council that after review of the RFQ's (Request For Quotes) that had been submitted for the Baldock paving project K & L Industries was the first choice for the contractor selected that met the identified requirements for this job. The requirements included: ability and knowledge to complete the scope of work, verified recommendations, that the company was a local contractor and was available to do the work. He also requested that the work would be started as soon as possible so the work could be completed prior to the start of the summer travel season, weather permitting.

Mike Drennan questioned where the capital funds would come from and whether K & L was an approved Oregon Department of Transportation (ODOT) contractor. Tim Pickett explained to the council that the money would come from the existing reserve account which was funded at \$5,000.00 a month per rest area, or \$300,000.00 a year and currently had an accrual of \$290,000.00. He assured the Council members that he was confident there would be sufficient funds to complete the paving project and to deal with an emergency if necessary. Mike Barnes stated that K & L Industries was not an approved ODOT contractor, but was qualified and had already worked on several ODOT projects as a sub-contractor.

George Forbes asked what the process was for being an ODOT approved contractor, what length of time it would take for a contractor to acquire approval, and could we wait until K & L Industries was on the ODOT approved list. Mike Barnes stated that it could take a substantial amount of time to be added to the approved contractors list. Steve Petersen inquired whether or not we're required to use contractors on ODOT's list.

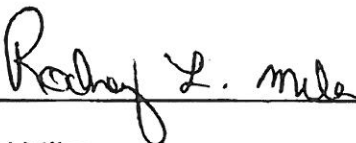
Tom Loun stated that it would be advantageous to speak to ODOT regarding using K & L Industries for this project. Tim Pickett stated that TIC submits an annual report to ODOT which shows intended projects for the year. This project was included in the current report, showing that the Baldock Paving Project was to be completed this year.

Drew Roslund motioned for approval to award the Baldock Paving Project contract to K&L Industries pending a request to ODOT regarding acceptance in a rest area by K&L Industries, a contractor not on the ODOT approved contractors list, and as to the approval process for their contractors list, and the length of time it takes to get onto the list. In the case that ODOT objects to work by an unapproved contractor and that time to gain approval is excessive; the award will be made to the runner-up, in this case Hal's Construction Inc. Rod Miles seconded the motion. The motion passed unanimously.

ADJOURNMENT

Drew Roslund adjourned the meeting at 2:11 PM.

Respectfully submitted,



Rod Miles

Council Secretary – Travel Information Council